

HARROGATE & DISTRICT NEIGHBOURHOOD WATCH ASSOCIATION

**Minutes of an Executive Committee Meeting
held at 11:am on Saturday 16th January 2010**

Chairman of this meeting: Peter Dallas

Following the cancellation of the scheduled January 5th meeting due to snow and Keith Roberts' broken ankle, this unscheduled meeting was called to discuss matters which had arisen since these events and which needed discussion by the committee

Present. Peter Dallas, Maureen Asher, Katy Piazza, Chris Oates, Tina Oates

Apologies. Keith Roberts, Eric Walker

Update on Keith

Tina Oates acquainted members on the latest news of Keith's recovery and progress on improving his technology communications and access to his computer/lap-top. She proposed that some flowers/ plant be delivered to Keith and his wife on behalf of the H&DNWA . Katy Piazza agreed to undertake this.

Appointment of a Temporary Deputy Chairman

Whilst everyone agreed that a permanent Deputy Chairman was not necessary it was recognised that someone should be appointed for emergency situations such as this when the chairman is temporarily incapacitated and decisions needed to be made. Peter Dallas agreed to fill this position, but stressed that it must only be occasional and to a lesser extent than is normal for the Chairman.

Minutes of the last meeting & Matters Arising

5d. (Chairman's Report) Website: Keith had discussed this with John Parker who was intending to take a disk with a later version over to Keith this weekend. Peter Dallas would then collect it and deliver to Jim Dobbs. It was hoped that the updated version of the website would be on-line in a few days' time.

5d. (Chairman's Report) LookOut: Peter Dallas felt that a wider distribution is needed. To that end he would find email addresses for Parish Councils; Maureen Asher would speak to Harrogate Library to enquire if they would be prepared to receive an email version and print off copies to be made available to the public; it was also suggested that the Harrogate councillors be approached to see if they would each like to receive a copy by email.

11. (Police Report) LookOut: Returned mail - both email and hard copy – is still a problem. Maureen Asher proposed that a stamp be organised for hard copy envelopes stating “Return to Harrogate Police Station (plus postcode) if undelivered” All present agreed that this should be done and Maureen offered to arrange it with Martin Milburn.

Peter Dallas then requested that the Minutes be approved; this was proposed by Tina Oates and seconded by Chris Oates.

Website This had already been discussed during Minutes of the Last Meeting.

Committee Visit to FCR at Newby Wiske

Following the recent circulation of the flyer from NYP regarding their plans to give guided tours to the Force Control Rooms at Newby Wiske or York, Tina Oates had suggested that the H&DNWA committee should have a group visit to the Newby Wiske CR. Members thought this a good idea but felt that it should be a separate date from those already listed. It was suggested that Martin Milburn be approached to arrange this and the first week in May was suggested as a possible date. Tina agreed to approach Martin on the subject.

Next LookOut

Keith is drafting a piece for inclusion in this edition, in which he will also mention his current incapacity. It will have to be hand written due to his inability to access his computer currently, so Peter will collect when it is ready.

Peter proposed that owing to the current circumstances the deadline for articles be extended to 24th January, with 'enveloping' suggested for 2nd February: Tina once again offered her house for this purpose. For this edition Peter would email the finished newsletter to Martin Milburn at NYP for approval and subsequent printing. (The copies would be collected from the police station by Chris and Tina as usual) Again the 'return' stamp was mentioned.

Katy Piazza reported that the new labels had been purchased and delivered to Peter Thornes for printing and Tina said that she had already suggested to Peter that he adhere to the usual timing for the January label printing. Keith had asked her to suggest to Peter that he pass the finished labels over to Peter Dallas, who would then get them to Maureen Asher for attaching to the envelopes.

Keith had also requested that a comment be made in LookOut stating that where people's email editions had been returned twice as being undeliverable, then they would not be sent any further copies or information in future, as at least 60 messages were returned each time. People will be asked to up-date their contact information where necessary.

Owing to the late publication of this LookOut it was suggested that the already arranged Co-ordinator Support Forum for February 1st at North Stainley, be rearranged for a later date. (This later proved to be impossible and the event is to go ahead as arranged, run by Eric Walker) The committee also felt that the currently used name for these events needed changing as they are open to all members, not just Co-ordinators. After a brief discussion the new name decided on is to be 'Members' Support Meeting'.

Katy Piazza suggested that this edition of LookOut should carry an eye-catching appeal for more committee members. Tina pointed out that the constitution does not bar ordinary members from sitting on the committee. Having effectively lost 5 members – Charlotte Elcock will now only be available during university vacations – we have only replaced 2 members and more are urgently needed to spread the workload.

A O B

1. Treasurer Katy Piazza presented the latest figures to current date, 16th January:

Donations:	£ 240 : 50
Sales:	494 : 00
<u>Total Income:</u>	734 : 50

Expenses:	£ 65 : 90
(AGM & labels)	

<u>Current Balance:</u>	£3,399 : 47
(outstanding:	Room Hire £80)

2. Maureen reported that a condolence card from H&DNWA had been sent to Brian Booker following the death of his wife.

Next Meeting:

This was confirmed to be on **2nd March** at present. Due to Keith's incapacity it was suggested that it be held at Keith Roberts' house, as had previously been suggested by Keith himself. If this is to be the case it was proposed that it be a day-time meeting to facilitate Keith and Gill, plus those who do not know the area. Also in the event Maureen was asked that she would contact the Fire Station to cancel the pre-arranged booking of the Community Room for that night only, as the remainder of the year's meetings had already been booked.

There being no further business the meeting closed at 1:10 pm