



## **HARROGATE & DISTRICT NEIGHBOURHOOD WATCH ASSOCIATION**

Serving Harrogate, Knaresborough, Ripon, Boroughbridge, Pateley Bridge, and all rural areas  
Helping to protect over 18,000 homes

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### **Erecting your Neighbourhood Watch signs**

Before you start please refer to the Watch Schemes Signs Policy for restrictions on location and height above ground level. You will find this on our website under 'Forms to Download' and then opening 'NHW Signs Policy (4 pages including forms)'.

Use a good strong stepladder and make sure it is planted firmly on the ground. Have a helper who can stand on the bottom step to hold it steady.

In most cases you can fix the signs by simply using the plastic ties that are supplied. Thread the ties through the holes in the sign and make sure you pull the ties tight using pliers. Snip off the surplus plastic tie end leaving about 1 inch protruding. The ties are heavy duty ones so if you need to replace any they are available from Harrogate Police Station or by contacting Neighbourhood Watch on [info@nwatchharrogate.org.uk](mailto:info@nwatchharrogate.org.uk)

However we have recently encountered problems with fixing signs to a new style of lamp post which is replacing the older ones. Please read on for more information.

### **Fixing Neighbourhood Watch Signs to the new slim black painted Lamp Posts**

#### **The problem and solution:**

These new posts are gradually replacing older posts which were usually made of concrete. There is a problem with the new posts in that they are the same diameter along their whole length and painted glossy black. This can cause the signs that are fitted solely with plastic ties to slide down the poles. (Be aware that over-tightening the ties can cause the older signs to split). The solution agreed with NYCC Road Lighting is to use Double Sided Mounting Tape that is foam backed and suitable for outside use. This tape supplements the plastic ties and ensures there is no slippage. You can purchase this tape at any hardware store.

#### **Instructions for erecting the signs:**

Using a stepladder and having someone stand on the bottom rung for your safety; mark the pole with chalk or a small strip of tape at the minimum required height.

Back on the ground; cut a length of the double-sided mounting tape the same length as the vertical height of the sign. Mark the centre line of the sign on the back with a pencil. Peel off one side of the tape and carefully stick the tape to the sign along the pencil mark.

Put the plastic ties through the holes in the sign making sure that they will join together so that they lock when the ends are pulled through.

Peel off the exposed side of the tape and mount the sign on the post making sure it is vertical and facing in the required direction. Then put the plastic ties round the post and thread the ends through the corresponding slots.

Pull the ties tight by hand and then, using some pliers, pull them as tight as you can but not so tight as to bend and split the sign.

Finally snip off the surplus plastic tie end leaving about 1 inch sticking out.

If you need further advice please contact us on [info@nwatchharrogate.org.uk](mailto:info@nwatchharrogate.org.uk)