



## EXECUTIVE COMMITTEE MEETING

1.30 pm, Wednesday 25<sup>th</sup> November 2015

Harrogate Fire Station

## MINUTES

**Present:** Catherine Park Peyton (chair), Maureen Asher, Nick Andralojc, Graham Slights, Tina Oates, Derek Benbow.

### 1. Apologies for absence & welcome to guests

Apologies were received from Richard Kirby and Katy Piazza. The Committee recorded its sympathy for Katy during her current period of illness in the U.S.A. and wished her a speedy recovery.

### 2. Minutes of Last Meeting

The minutes of the meeting held on 7<sup>th</sup> September 2015 were accepted as an accurate record of the meeting.

### 3. Matters Arising

*Code of Ethics* – a link to the NYNWA Ethics and Standards Guidelines were circulated in an e-mail of 24 November from the Chair of the NYNWA.

*Review of Marketing & Publicity* – this was still ongoing

*Look Out* – the next issue had been delayed as a result of the Deputy Chair's unfortunate illness

*Revisions to the Constitution* – this remained pending and further discussion between the Chair and Deputy Chair was required

*Meetings with Management of Otley & Thirsk cattle markets* – a delay had been occasioned by virtue of GS's surgery. He intended to visit Otley as soon as he was able

*Training for writing schemes* – DB to attend next available course that was anticipated to be during January.

### 4. Update from the Chair and Deputy Chair

The Chair presented some documents and provided further background information with respect to the proposed changes to the structure of NHW. The changes, which include re-branding, refreshment of the logo, some structural changes and revised roles and job descriptions, will be discussed at a meeting in Birmingham on 3<sup>rd</sup> December. Following a lengthy discussion the Committee agreed that the Chair should reply to the Chair of NYNWA to the effect that Harrogate & District would support the national proposal to remove the regional structure. The Chair also invited members to respond in more detail by e-mail to assist the preparation of her response. The Committee also reflected on another aspect of the proposals for the creation of a single, national database of Coordinators. This would require all Coordinators to re-register on the national database if they wished to remain in the role. This was the subject of some disquiet and the Committee agreed to review the position in the New Year once the outcome of the discussions in Birmingham was known.

## 5. Treasurer's Report

NA advised the Committee of the position with respect to Neighbourhood Watch Stock. We no longer sell the Smartwater and do not hold any stocks of it, and also that minimal stock has been sold in the last year (£5 for a sticker including postage). These, together with the forthcoming national re-branding exercise, made it difficult to justify any expectation that the stock would ever sell and therefore whether it had any re-sale value. The Committee agreed that the value of stock held (£308.58) be written off in the accounts.

It was also agreed that in practice the stock should be kept, accounted for and, if possible, sold with the exception of the defender hand bag alarms (5 in stock bought for £2.50 each) and mini-shock sensor glass alarms (6 in stock bought for £4.72 each) which could be given away at meetings or offered at the AGM.

NA also reported that a donation of £210 had been received from an area around Lands Lane in Knaresborough. He will write back to the individuals concerned to thank them for their donations.

## 6. A.G.M.

After some discussion the Committee agreed that the AGM would take place towards mid February with the preferred date being Wednesday 10<sup>th</sup> November (other possible dates would be 9<sup>th</sup> or 11<sup>th</sup> November). MA to make the necessary arrangements with Harrogate Grammar School

## 7. Any Other Business

DB confirmed that he was willing to volunteer for training for writing schemes for funding. The Chair believed that this was scheduled for mid-October but would confirm the exact date to him.

*Preparation of Packs* – MA, TO and DB volunteered to assist with the preparation of packs. There was some thought that it might be possible for members to do this at home.

*Posters for Volunteers* – members of the Committee each took some posters with a view to placing them in public places to both raise the profile and hopefully attract volunteers.

*Community Safety Partnership* – the Chair reported that its funding was being considerably reduced and hence it would be unable to continue with its current span of activities

*Membership* – the Chair had engaged with three of four members who could possibly join the Committee. It was anticipated that a more detailed conversation could take place at the next meeting.

## 9. Dates of Future Meetings

The next meeting will take place at 1.30 p.m. on Wednesday 13<sup>th</sup> January 2016. The meeting would take place at the Fire Station on the assumption that it would be available – MA to check.

**Meeting closed at 3.56 p.m.**