



## EXECUTIVE COMMITTEE MEETING

7.30 pm, 11<sup>th</sup> July 2016

Woods Court, Harrogate

### MINUTES

**Present:** Catherine Park Peyton (chair), Katy Piazza, Maureen Asher, Tina Oates, Nick Andralojc, Graham Slights, Peter Dallas, Derek Benbow.

#### 1. Apologies for absence & welcome to guests

Apologies were received from Richard Kirby.

#### 2. Minutes of the Meeting of 24<sup>th</sup> May

The minutes of the meeting held on 24<sup>th</sup> May 2016 were accepted as an accurate record of the meeting.

#### 3. Matters Arising

The Committee noted with great sadness the death of Keith Roberts the former Chair of Harrogate & District NHW for many years.

*Contact with NY Police* - CPP had spoken at the PCSO conference in York – a gathering of about 200 officers. Predominantly, discussion at the conference had been about neighbourhood watch. The Chair had also had the opportunity to meet the new Head of Crime and the new area Superintendent. The police had expressed a desire to attend a meeting of the Executive Committee to meet the team and accordingly the Committee agreed to extend an invitation to Inspector Penny Taylor to attend its next meeting.

*Leaflets* – the new NHW leaflet had been produced. The back page of the Boroughbridge Show programme contained an article on neighbourhood watch. NA mentioned that he had made contact with a printer in Leeds who could provide (black & white) print at low cost.

*Website* – CPP confirmed that action from national level was still awaited in terms of the provision of the proposed mini-sites for use by Districts.

*AGM* – the Committee discussed the timing of the AGM in the context of the undertaking given at the last AGM for a programme of district meetings/visits. After further discussion the Committee agreed that the AGM should take place in January 2017. MA to contact Harrogate Grammar School concerning the proposed arrangements. CPP also mentioned the possibility of changing the format of the AGM – to meeting during the day on a Saturday for example. Members were asked to consider possible alternative arrangements.

*Closed Schemes* – TO queried whether PCSO's could help address closed schemes such as Rossett. The Chair thought this unlikely especially in the context of reduced police resources.

#### 4. Update from the Chair

The Committee discussed the latest position with respect to the Community Messaging System. Technically the Ringmaster system was due to finish at the end of July with the new system being about ready. CPP advised that it was worth signing up to the public/external section of the new system. She gave a brief demonstration on a laptop. She also mentioned that this new CMS still retained the capacity to send voice messages. CPP confirmed that she would be training Harrogate & District Committee members in its use. TO mentioned that there had been three burglaries in her street in the past couple of months that had generated no Ringmaster reports.

The Chair referred to the recent sad death of Keith Roberts and expressed a wish for some form of legacy. She suggested that we might institute an annual award in his name perhaps for a

“good neighbour”. She asked the Committee to give this some thought and in the meantime she would ensure that Keith’s widow Gill would have no problem with such a plan.

## 5. Revisions to the Constitution

KP advised the Committee that the Charity Commission had approved our proposed constitution subject to a minor modification to the wording of the “Objects” section. The Committee approved this minor change to the proposed text. The proposed constitution now needed to be agreed at the next AGM before it could be adopted. The Committee also agreed that a Ringmaster message be circulated advising members of the proposed changes to the constitution. Peter also suggested that a copy should be placed on the website.

## 6. Treasurer’s Report

The Treasurer’s report that provided details of income and expenditure since the meeting on 24<sup>th</sup> May 2016 was noted by the Committee. The accounts were as follows:

<b>Balance b/f from 24 May 2016 -</b>	<b>£3,865.12</b>
<b>Receipts</b>	<b>£ 4.47</b>
<b>Payments</b>	<b>(£ - )</b>
<b>Balance at 11 July 2016</b>	<b>£3,869.59</b>

The income was the result of payment of interest together with the sale of “no cold caller” signs.

## 7. Rural Meetings - Wharfedale

GS reported that he and CPP had discussed the possible dates for this meeting and come to the conclusion that it would be best postponed until September. After discussion the Committee agreed that the most appropriate date would be 23<sup>rd</sup> September. GS to confirm the arrangements with them but all being well members would need to be there at around 10.15 am for a 10.45 am start. GS to also check prices for hi-vis jackets (waistcoat style). GS and CPP to meet with Sergeant Kevin Kelly and PCSO Brian Tongue in advance of the meeting.

## 8. Any Other Business

- i) MA mentioned that another meeting of the Ripon Sights & Sounds Committee was due to take place in the near future. After a brief discussion the Committee agreed that Maureen and Nick would attend again. It was considered important to maintain contact with this group.
- ii) In response to a query from Nick, CPP confirmed that she would be getting an updated list from the database that would contain the telephone details of the 150 members still receiving paper copies of Look Out.

## 9. Dates of Future Meetings

The next meeting will take place on:

Tuesday 6<sup>th</sup> September 2016 - 1.30 p.m. at the Fire Station, Harrogate

**Meeting closed at 10.03 p.m.**